

GREAT AND LITTLE HAMPDEN PARISH COUNCIL BANK RECONCILIATION

Financial period ending 31 March 2026

Prepared by Nick Baxter, Clerk and Responsible Financial Officer

Date: 31 March 2026

	£	£	£
Balance per bank statements at 30 April 2025			
Bank (current account)		808.16	
Less: any unrepresented chq's/payments a 31 March 2026		-100.00	
Bank (deposit account)		19,639.75	
Net balances as at 31 March 2026			20,347.91

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:		£	£
Opening Balance 1 April 2025		21,781.65	
Add: Receipts in the year		9,107.16	
Less: Payments in the year		-10,540.90	
Closing balance per cash book (receipts and payments book) as at 31 January 2026 (must equal net balances above)			20,347.91

Breakdown of funds held	£	£	£
Bank (current account)		808.16	
Less: any unrepresented chq's/payments a 31 March 2026		-100.00	
Bank (deposit account)		19,639.75	
Total funds held			20,347.91
Earmarked funds: held reserve c50% of precept	4,500.00		
Earmarked funds: future election expenses	2,000.00		
Earmarked funds: replacement parish computer [21/0054 (c)]	1,000.00		
Earmarked funds: GH & LH bleed kits and cabinets [24/0068 (e)]	1,000.00		
Earmarked funds: Village Hall support (ground works) [25/0003 (d)], Village Hall support (audio system, hearing loop, projector and retractable screen) [25/0003 (e)] and 'new plumbing' request [25/0053 (e)] = all combined to a max of 75% of the request	5,600.00		
Unaccounted balance of funds available	6,247.91		
Check balance	20,347.91		

Date	Payee	Cheque number	Cleared	Gross amount	VAT	Net amount	Gross invoice (check)	S137	Income /Payment	Category
09/04/2025	Deposit account interest		X	£16.85		£16.85	£16.85		Income	Bank interest
11/04/2025	Auditing Solutions (internal audit)	Online	X	£294.00	£49.00	£245.00	£294.00		Payment	Audit fees
11/04/2025	Precept payment (Bucks Council)	Online	X	£4,332.50		£4,332.50	£4,332.50		Income	Precept
14/04/2025	BMKALC (annual subscription)	Online	X	£53.24		£53.24	£53.24		Payment	Subscriptions
14/04/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
16/04/2025	Parish Online (website and emails)	Online	X	£643.20	£107.20	£536.00	£643.20		Payment	Admin costs
28/04/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
02/05/2025	C Aston (Little Hampden film money / church gates)	Online	X	£1,000.00		£1,000.00	£1,000.00		Payment	Capital expenditure
08/05/2025	Sunley Graphic Solutions	Online	X	£134.40	£22.40	£112.00	£134.40		Payment	Capital expenditure
09/05/2025	Deposit account interest		X	£15.87		£15.87	£15.87		Income	Bank interest
13/05/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
28/05/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
30/05/2025	The Clear Group (annual insurance)	Online	X	£458.45		£458.45	£458.45		Payment	Insurance
09/06/2025	Deposit account interest		X	£15.08		£15.08	£15.08		Income	Bank interest
10/06/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
13/06/2025	Alvin Woodward (Little Hampden sign erecting)	Online	X	£50.00		£50.00	£50.00		Payment	Maintenance
30/06/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
03/07/2025	DCK Payroll Solutions (payroll processing)	Online	X	£46.80	£7.80	£39.00	£46.80		Payment	Admin costs
03/07/2025	HMRC N Baxter Apr, May & June 2025 salary tax	Online	X	£280.80		£280.80	£280.80		Payment	HMRC (Clerk's PAYE payment)
03/07/2025	N Baxter Apr, May & June 2025 net salary	Online	X	£421.68		£421.68	£421.68		Payment	Clerk salary (net of PAYE payment)
09/07/2025	Deposit account interest		X	£12.68		£12.68	£12.68		Income	Bank interest
14/07/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
28/07/2025	Great Hampden Cricket Club (grant towards lawn mower (25/C	Online	X	£3,000.00		£3,000.00	£3,000.00		Payment	Community Infrastructure Levy
28/07/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
11/08/2025	Deposit account interest		X	£12.54		£12.54	£12.54		Income	Bank interest
12/08/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
19/08/2025	Buckinghamshire Council (uncontested election charge)	Online	X	£93.00		£93.00	£93.00		Payment	Other
19/08/2025	N Higgins Cricket pitch cutting (invoice 1477)	Online	X	£525.00		£525.00	£525.00		Payment	Maintenance
26/08/2025	The Chiltern Society (annual subscription)	DD	X	£30.00		£30.00	£30.00		Payment	Subscriptions
29/08/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
09/09/2025	Deposit account interest		X	£10.00		£10.00	£10.00		Income	Bank interest
15/09/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
19/09/2025	Precept payment (Bucks Council)	Online	X	£4,332.50		£4,332.50	£4,332.50		Income	Precept
22/09/2025	HMRC N Baxter Jul, Aug & Sept 2025 salary tax	Online	X	£280.80		£280.80	£280.80		Payment	HMRC (Clerk's PAYE payment)
22/09/2025	N Baxter Jul, Aug & Sept 2025 net salary	Online	X	£421.68		£421.68	£421.68		Payment	Clerk salary (net of PAYE payment)
29/09/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
06/10/2025	DCK Payroll Solutions (payroll processing)	Online	X	£46.80	£7.80	£39.00	£46.80		Payment	Admin costs
09/10/2025	Deposit account interest		X	£9.95		£9.95	£9.95		Income	Bank interest
12/10/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
27/10/2025	Royal British Legion (3 wreaths) and donation		713	£100.00		£100.00	£100.00	Y	Payment	Donation made
29/10/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
10/11/2025	Deposit account interest		X	£11.36		£11.36	£11.36		Income	Bank interest
11/11/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
17/11/2025	HMRC VAT refund		X	£299.82		£299.82	£299.82		Income	VAT refund
21/11/2025	BMKALC (training F Smith)	Online	X	£50.00		£50.00	£50.00		Payment	Training
21/11/2025	BMKALC (training K Butler)	Online	X	£50.00		£50.00	£50.00		Payment	Training
21/11/2025	BMKALC (training H Stanley)	Online	X	£50.00		£50.00	£50.00		Payment	Training
29/11/2025	BT	DD	X	£51.71	£8.62	£43.09	£51.71		Payment	Telephone
09/12/2025	Deposit account interest		X	£10.28		£10.28	£10.28		Income	Bank interest
15/12/2025	Bank service charge	DD	X	£4.25		£4.25	£4.25		Payment	Admin costs
15/12/2025	HMRC N Baxter Oct, Nov, Dec 2025 salary tax	Online	X	£308.00		£308.00	£308.00		Payment	HMRC (Clerk's PAYE payment)
15/12/2025	N Baxter Oct, Nov, Dec 2025 net salary	Online	X	£461.95		£461.95	£461.95		Payment	Clerk salary (net of PAYE payment)
22/12/2025	DCK Payroll Solutions (payroll processing)	Online	X	£46.80	£7.80	£39.00	£46.80		Payment	Admin costs

09/01/2026	Deposit account interest		X	£10.50		£10.50	£10.50	Income	Bank interest
22/12/2025	Lexis Nexus (Baker 14th edition)	Online	X	£180.00		£180.00	£180.00	Payment	Other
29/12/2025	BT	DD	X	£57.71	£9.62	£48.09	£57.71	Payment	Telephone
12/01/2026	Bank service charge	DD	X	£4.25		£4.25	£4.25	Payment	Admin costs
28/01/2026	BT	DD	X	£57.71	£9.62	£48.09	£57.71	Payment	Telephone
09/02/2026	Deposit account interest		X	£9.32		£9.32	£9.32	Income	Bank interest
13/02/2026	Bank service charge	DD	X	£4.25		£4.25	£4.25	Payment	Admin costs
20/02/2026	ICO	DD	X	£47.00		£47.00	£47.00	Payment	Regulatory fees
27/02/2026	BT	DD	X	£57.71	£9.62	£48.09	£57.71	Payment	Telephone
09/03/2026	Deposit account interest		X	£7.91		£7.91	£7.91	Income	Bank interest
16/03/2026	Bank service charge	DD	X	£4.25		£4.25	£4.25	Payment	Admin costs
23/03/2026	HMRC N Baxter Jan, Feb, Mar 2026 salary tax	Online	X	£290.00		£290.00	£290.00	Payment	HMRC (Clerk's PAYE payment)
23/03/2026	N Baxter Jan, Feb, Mar 2026 net salary	Online	X	£434.98		£434.98	£434.98	Payment	Clerk salary (net of PAYE payment)
23/03/2026	DCK Payroll Solutions (payroll processing)	Online	X	£46.80	£7.80	£39.00	£46.80	Payment	Admin costs
27/03/2026	BT	DD	X	£57.71	£9.62	£48.09	£57.71	Payment	Telephone

Payments >£100 1 April 2025 to 31 March 2026

Payments >£100	Sum of Gross amount
11/04/2025	
Audit fees	
Auditing Solutions (internal audit)	
Payment	£294.00
16/04/2025	
Admin costs	
Parish Online (website and emails)	
Payment	£643.20
02/05/2025	
Capital expenditure	
C Aston (Little Hampden film money / church gates)	
Payment	£1,000.00
08/05/2025	
Capital expenditure	
Sunley Graphic Solutions	
Payment	£134.40
30/05/2025	
Insurance	
The Clear Group (annual insurance)	
Payment	£458.45
03/07/2025	
Clerk salary (net of PAYE payment)	
N Baxter Apr, May & June 2025 net salary	
Payment	£421.68
HMRC (Clerk's PAYE payment)	
HMRC N Baxter Apr, May & June 2025 salary tax	
Payment	£280.80
28/07/2025	
Community Infrastructure Levy	
Great Hampden Cricket Club (grant towards lawn mower (25/0010 (d)))	
Payment	£3,000.00
19/08/2025	
Maintenance	
N Higgins Cricket pitch cutting (invoice 1477)	
Payment	£525.00
22/09/2025	
Clerk salary (net of PAYE payment)	
N Baxter Jul, Aug & Sept 2025 net salary	
Payment	£421.68
HMRC (Clerk's PAYE payment)	
HMRC N Baxter Jul, Aug & Sept 2025 salary tax	
Payment	£280.80
27/10/2025	
Donation made	
Royal British Legion (3 wreaths) and donation	
Payment	£100.00
15/12/2025	
Clerk salary (net of PAYE payment)	
N Baxter Oct, Nov, Dec 2025 net salary	
Payment	£461.95
HMRC (Clerk's PAYE payment)	
HMRC N Baxter Oct, Nov, Dec 2025 salary tax	
Payment	£308.00
22/12/2025	
Other	
Lexis Nexus (Baker 14th edition)	
Payment	£180.00
23/03/2026	
Clerk salary (net of PAYE payment)	
N Baxter Jan, Feb, Mar 2026 net salary	
Payment	£434.98
HMRC (Clerk's PAYE payment)	
HMRC N Baxter Jan, Feb, Mar 2026 salary tax	
Payment	£290.00
Grand Total	£9,234.94

S137 Payments 1 April 2024 to 31 March 2025

S137 payments	Sum of Gross amount
27/10/2025	
Royal British Legion (3 wreaths) and donation	£100.00
Grand Total	£100.00

S137
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Income /Payment
Payment
(blank)
Extraordinary Income
Income

Unclaimed VAT since previous claim (30 September 2025)

Payments with VAT added	Sum of VAT
06/10/2025	
DCK Payroll Solutions (payroll processing)	
Payment	£7.80
29/10/2025	
BT	
Payment	£8.62
29/11/2025	
BT	
Payment	£8.62
22/12/2025	
DCK Payroll Solutions (payroll processing)	
Payment	£7.80
29/12/2025	
BT	
Payment	£9.62
28/01/2026	
BT	
Payment	£9.62
27/02/2026	
BT	
Payment	£9.62
23/03/2026	
DCK Payroll Solutions (payroll processing)	
Payment	£7.80
27/03/2026	
BT	
Payment	£9.62
Grand Total	£79.12

Uncleared cheques 31 March 2026

Uncleared cheques	Sum of Gross amount
27/10/2025	
713	
Royal British Legion (3 wreaths) and donation (blank)	£100.00
Grand Total	£100.00