

# Funding Request: Replacement of Hot Water System and Associated Plumbing Works at Great Hampden Village Hall

*To: Great and Little Hampden Parish Council*

*From: Great Hampden Village Hall Committee*

*Date: 28 November 2025*

Dear Councillors,

We are pleased to submit a formal funding request to upgrade the Hall's domestic hot water system.

The existing hot water cylinder is inconveniently located in the kitchen, occupying valuable space and complicating both maintenance and day-to-day use. As we are hoping to renovate the kitchen in the near future, relocating and modernising the hot water system is a logical first step that will facilitate the planned improvements and minimise future disruption.

We seek to replace the current low-pressure/open-vent system with a compact unvented direct cylinder, relocated out of the kitchen and into the cylinder cupboard. This will improve reliability, safety, and usability for hirers and community events.

## Scope of Work

- Identify existing hot and cold pipework in the building and cylinder cupboard.
- Drain down the current low-pressure water and heating systems; connect new sealed system to existing pipework.
- Install new pipework to suit the unvented cylinder, ready for changeover.
- Supply and install a unvented direct hot water cylinder, relocated from the kitchen to the cylinder cupboard.
- Run new hot supply from cylinder cupboard (via the loo) and tie into the kitchen hot feed.
- Route pressure-relief discharge pipework to a safe external point (through the wall into the storage shed).
- Pressure-test new and existing pipework to 2× working pressure (or relief-valve pressure).
- Dose and flush with disinfectant; commission the system.
- Provide frost protection (frost-stat-controlled bar heater) in the cylinder cupboard.

All work to be undertaken by installers certified for unvented systems

## Quotes

A quote has been received as follows from [REDACTED]:

### THE COSTS:

1. The estimated price to budget for the labour for all of the above is £465 - £620 excluding VAT
2. The cheapest bulk materials quote for the UHWC and installation materials is £681.94 (excluding VAT)
3. The installation sundries materials are estimated at around £75 – £120 (excluding VAT)

I have a flat rate of £77.50 (plus VAT) per hour.

We also received a quotation from [REDACTED] for a 150-litre direct unvented cylinder and associated works: £3,200 + VAT (total £3,840), including provision of an electrical supply for a second immersion.

**Our quotation for the scheduled works is £3,200.00 plus VAT @ 20%.  
I will be happy to discuss any variations you might wish to make to the specifications should that be necessary.**

[REDACTED] has allowed for a much larger cylinder. This capacity significantly exceeds our requirements, as the primary use of the hot water is hand- and dish-washing. Note that we intend to decommission the showers which are not in routine use and are in a poor state of repair.

[REDACTED] have allowed for electrical work. [REDACTED] has not allowed for this, we include four hours at the same assumed day rate.

Given our needs, our preferred supplier is [REDACTED] and we request funding on the basis of his quote.

## Notes, Risks and Exclusions

- The new sealed system runs at higher pressures than the current open-vent arrangement; while air-pressure testing is intended to expose weaknesses, leaks are a potential risk in legacy pipework.
- Water outage is likely during the transition.

## Rationale and Benefits

- **Supports kitchen renovation:** Relocating the hot water cylinder clears space and simplifies future works in the kitchen, aligning with our broader improvement plans.
- **Reliability & safety:** A modern unvented cylinder simplifies the system, improves pressure and hot-water availability across the Hall, and reduces maintenance effort.
- **User experience:** Consistent hot-water service supports kitchen use and event operations, improving the Hall's appeal to hirers.

## Summary of Funding Requested

Labour	£744.00
Bulk materials	£818.33
Sundries / materials	£144.00
Allowance for electrical work	£372.00
<hr/> Total requested	<hr/> £2,078.33

Thank you for your continued support in helping us maintain and improve this vital community asset.

Yours sincerely,

Philip Maton  
Chair, Great Hampden Village Hall Committee