

**Great and Little Hampden Parish Council
Memorial Hall, Memorial Road Great Hampden HP16 9RF**

**To Members of the Council: You are hereby summoned to attend the Annual Meeting of the Council
take place at the Memorial Hall on Tuesday 26th May 2026 commencing at 6.15 pm.
To Members of the Public and Press: You are invited to attend and witness the meeting.**

AGENDA

		Timing	Lead	Input
Formalities:				
74.26	To ELECT a Chair and Vice Chair to the Parish Council for the period to 31 March 2027 and to receive the signed declaration of Acceptance of Office	4 Min	Clerk	Verbal
75.26	To NOTE any apologies received and DECIDE whether to accept them	1 Min	All	Verbal
76.26	To RECEIVE any declarations of interest on items on the agenda	1 Min	All	Verbal
77.26	Members of the Public and Press are invited to address the Council	10 Mins	Chair	Verbal
Minutes:				
78.26	To APPROVE the Minutes of the Meeting held on 27 April 2026	1 Min	Clerk	Website
Finance:				
79.26	To CONSIDER and APPROVE the regular monthly payments, payments made since the last meeting and payments to be made	4 Mins	Clerk	Website
80.26	To CONSIDER and APPROVE the Bank Reconciliation for April 2026	1 Min	Clerk	Website
81.26	To RECONSIDER and APPROVE the internal audit report for 2025-2026 due to an error in the original comments from the internal auditor	4 Mins	Clerk	Website
82.26	To CONSIDER and REAPPROVE the final AGAR report due to the above error	4 Mins	Clerk	Website
83.26	To CONSIDER and APPROVE a debit card for the Clerk with a limit of £500	1 Min	Clerk	Website
Planning:				
84.26	To CONSIDER response to any planning applications notified prior to publication of this agenda: PL/26/02572/HB Cottage On The Common 40 School Lane Great Hampden: Objection submitted under delegated authority due to comment deadline and an extension not granted. PL/26/02571/FA Cottage On The Common 40 School Lane Great Hampden: Objection submitted under delegated authority due to comment deadline and an extension not granted.	1 Min	Clerk	n/a
85.26	To CONSIDER response for any planning applications notified between the publication of this agenda and the meeting date	1 Min	Clerk	n/a
86.26	To RECEIVE an update on any RECEIVED and/or DECIDED planning applications and appeals.	1 Min	Clerk	n/a
Strategy:				
87.26	To CONSIDER and APPROVE grant application for funding of repairs to the public footpath which runs through the church grounds between the church and the toilet block	5 Mins	Chair	Website
Policy Review:				
88.26	To REVIEW and APPROVE Standing Orders (no amendments) STANDING ORDERS	1 Min	Clerk	Website
89.26	To REVIEW and APPROVE Financial Regulations (no amendments) Financial-Regulations-2024-approved-28-May-2024-ref-28_0038-a-iii.pdf	1 Min	Clerk	Website
90.26	To REVIEW and APPROVE the Scheme of Delegation (no amendments) Scheme-of-Delegation-approved-28.05.2024-ref-24_0038-a-i.pdf	1 Min	Clerk	Website
Information update:				
91.26	To RECEIVE an update from the Clerk in respect of the operation of the delegated authority scheme approved at the last meeting (including planning applications with response deadlines after the last meeting and prior to this meeting)	4 Mins	Clerk	Verbal
92.26	To RECEIVE reports from Councillors on items not covered in this agenda	5 Mins	All	Verbal
93.26	To RECEIVE an update from the Clerk in respect of items on the Minute Action Tracker	5 Mins	Clerk	Website
94.26	To RECEIVE information from the Clerk relating to items of correspondence received since the last meeting that the Clerk feels should be brought to the attention of the Council	2 Mins	Clerk	Verbal
95.26	To RECEIVE and NOTE the most recent crime report	1 Mins	Clerk	Verbal
Future Agenda Items & Meeting Dates:				
96.26	To AGREE any items to be added to the next agenda.	2 Mins	All	Verbal
97.26	To AGREE dates of meetings for the ensuing year: Monday 6th July 2026 Tuesday 29th September 2026 Monday 26th October 2026 Tuesday 8th December 2026 Monday 15th 2027 Tuesday 13th April 2027 All meetings start at 6pm unless otherwise stated and are held at the Memorial Hall	2 Mins	All	Verbal

Tracey Martin

**Tracey Martin
Clerk to the Council**

Tuesday 19th May 2026