

Great and Little Hampden Parish Council

Parish Council meeting held on Tuesday 13th October 2026 at 6pm at the Memorial Hall, Memorial Road, Great Hampden

Present: Councillor H Stanley (Vice Chair)
Councillor T Ramsey
Councillor C Aston
Tracey Martin, Clerk and Responsible Financial Officer

Members of the public: None present

Formalities

- 135.26 To receive apologies for absence and consider their acceptance:** Apologies were received and accepted from Cllr Butler.
- 136.26 To receive any declarations of interest on items on the agenda:** None declared.
- 137.26 Members of the Public and Press invited to address the Council:** None present

Minutes

- 138.26 To approve the Minutes of the Meeting held on 8th September 2026:** It was unanimously **resolved** to approve the minutes and the minutes were signed.

Finance

- 139.26 To receive and note payments made since the last meeting under delegated authority:** None
- 140.26 To consider and approve the regular monthly payments and any additional payments due:** It was **resolved** to approve the following payments.

Payee	Gross	VAT	Net	
Tracey Martin	£278.80	£0.00	£278.80	Clerk Salary
HMRC	£69.60	£0.00	£69.60	PAYE
BT	£67.27	£11.21	£56.06	Monthly charge
Lloyds	£4.25		£4.25	Bank Charge

- 141.26 To consider and approve Finance Report and Bank Reconciliations for September 2026:** It was **resolved** that the finance reports and bank reconciliations be approved.
- 142.26 To appoint an Internal Auditor for 2026-2027:** Following a proposal by Cllr Stanley seconded by Cllr Ramsey a vote was taken and with all in favour it was **resolved** to appoint T Goss at a cost of £225 + VAT. Clerk will arrange.
Action: Clerk
- 143.26 To note NJC Pay Scale for 2026-2027:** It was **resolved** that NJC pay scales be adopted, the Clerk will inform payroll provider.

Planning

- 144.26 To note responses to planning applications made under delegated authority:** It was **resolved** to note the below comments.
a) PL/26/06912/HB: Ferns Cottage, Pink Road, Great Hampden: Defer to Heritage Officer
- 145.26 To consider responses to new planning applications received before publication of this agenda:**
None received: None received

Initial

- 146.26 To consider responses to new planning applications received between publication of this agenda and the meeting date:**
- a) PL/26/07140/FA: Woodland Within Monkton Wood Adjacent to Footpath GLH/10/2 Monkton Wood Great Hampden: The Parish Council objects to the application and supports the concerns raised in Buckinghamshire Council's pre-application advice. Given the site's location within the Green Belt, Chilterns National Landscape and Ancient Woodland, the Council considers the proposal would introduce an incongruous feature that would not conserve or enhance the landscape.
 - b) 6017430 Appeal (PL/26/04569/FA): Ferns Cottage Pink Road Great Hampden: No further comment permitted but original objection has been forwarded to the Inspector.
- 147.26 To receive an update on planning applications that have been decided:** The below change of status was noted.
- a) PL/26/06200/FA: Primrose Cottage Hampden Common Lane: Approved

Information Update

- 148.26 To receive an update from the Clerk on any actions taken under delegated authority:** None taken
- 149.26 To review outstanding actions:**
- a) **22/0021c: Asset Register – Add photographs:** Progressing. **Action: All**
 - b) **014/26: Parish Council marketing - leaflet & poster:** Cllr Stanley is progressing. **Action: Cllr Stanley**
 - c) **127.26 (ii): Bleed Kit – Do they need registering like defibrillators:** There are various websites they can be registered with including [BleedMap - National Bleed Control Kit Registry](#) which seems a good site. Once they have been installed, they can be registered. **Action: Clerk**
 - d) **127.26 (ii): Bleed Kit for Church:** The Clerk will check whether the Church will be happy for it to be installed on the Church and once confirmation is received will order. **Action: Clerk**
- 150.26 To receive an update from Councillors on items not covered elsewhere on this agenda:** No updates
- 151.26 To receive correspondence received that requires the Council's attention:**
- a) The Clerk had received a request asking whether the Parish Council would arrange for wreaths to be available at the Remembrance services, with a Parish Council representative laying a wreath as has been the practice in previous years. It was resolved that three wreaths would be ordered and that Cllr Stanley will lay a wreath on behalf of the Parish Council.
 - b) The Clerk advised that the cheque for £100 sent to the Royal British Legion in respect of the previous year's wreath donation had not been cashed and had subsequently expired. It was resolved that Cllr Stanley would liaise with the local Poppy Appeal Co-ordinator to establish whether payment for both the current and previous year's donations could be made by BACS. If this is not possible, the Clerk will place the order directly with the Royal British Legion and include payment for both years. **Action: Clerk / Cllr Stanley**
- 152.26 To receive and note the most recent crime report:** No crimes to report

Future Agenda Items & Meeting Dates

- 153.26 To agree any items to be added to the next agenda:** None, any further items to be sent through to the Clerk.
- 154.26 To confirm the date and time of the next meeting:** Tuesday 8th December 2026 starting at 6pm at the Memorial Hall.

Meeting closed at 6.45pm

Signed Date

Initial