

Great and Little Hampden Parish Council

Parish Council meeting held on Monday 6th July 2026 at 6pm at the Memorial Hall, Memorial Road, Great Hampden

Present: Councillor K Butler (Chair)
Councillor H Stanley (Vice Chair)
Councillor T Ramsey
Councillor C Aston
Tracey Martin, Clerk and Responsible Financial Officer

Members of the public: Two members of the public present at the start of the meeting

Formalities

98.26 To receive apologies for absence and consider their acceptance: No apologies.

99.26 To receive any declarations of interest on items on the agenda: None declared.

100.26 Members of the Public and Press are invited to address the Council:

- a) A resident who has moved to the Parish and introduced themselves.
- b) A resident asked for an update on an outstanding enforcement issue W/24/00419/COU: It was noted that an appeal is currently outstanding and enforcement action cannot proceed until that appeal has been determined.

Minutes

101.26 To approve the Minutes of the Meeting held on 26 May 2026: A minor amendment was made to minute 87.26, updating the month from June to July. It was unanimously resolved to approve the minutes as amended and the minutes were signed.

Finance

102.26 To receive and note the payments made since the last meeting under delegated authority: It was **resolved** that the delegated authority payments be accepted.

Invoices Paid				
Payee	Gross	VAT	NET	Description
Everything Figures	£169.20	£28.20	£141.00	Payroll processing (annual)
Nick Baxter	£147.38	£0.00	£147.38	Clerk salary
HMRC	£98.00	£0.00	£98.00	PAYE
Tracey Martin	£348.40	£0.00	£348.40	Clerk salary

103.26 To consider and approve the regular monthly payments and any additional payments due: It was **resolved** that the below payments be unanimously approved.

Direct Debits				
Payee	Gross	VAT	NET	Description
BT	£61.93	£10.32	£51.61	Monthly charge
Lloyds	£4.25		£4.25	Bank Charge

Invoices to be approved and paid				
Payee	Gross	VAT	NET	Description
Tracey Martin	£348.40	£0.00	£348.40	Clerk salary to be paid 15/07/26

104.26 To consider and approve the Bank Reconciliation for May and June 2026: It was **resolved** that the bank reconciliations be approved.

Initial

Planning

- 105.26 To consider responses to new planning applications received before publication of this agenda:** It was unanimously **resolved** to approve the below comments.
PL/26/03831/HB: Ferns Cottage Pink Road Great Hampden: Comment submitted under delegated authority due to deadline: No objection
PL/26/04569/FA: Ferns Cottage Pink Road Great Hampden: The Parish Council objects to this application due to concerns regarding the proposed plumbing arrangements and the potential for the building to be used now or in future as residential accommodation or a holiday let. This could lead to a form of ancillary accommodation similar to that previously refused on this site. The Council also considers that the height and scale of the proposed building would encroach upon neighbouring properties and appear overbearing within the Green Belt.
- 106.26 To consider responses to new planning applications received between publication of this agenda and the meeting date:** None received
- 107.26 To receive an update on planning applications that have been decided:** The below change of status were noted.
PL/26/02571/FA: Cottage On The Common 40 School Lane Great Hampden: Refuse Permission
PL/26/02572/HB: Cottage On The Common 40 School Lane Great Hampden: Refuse consent
PL/26/03425/CONDA: Hilltop Cottage Little Hampden Road Little Hampden: Condition Accepted

Strategy

- 108.26 To consider and approve a grant application from St Mary Magdalene Church Great Hampden for funding towards guard rails around footpath:** Following discussions it was **resolved** to approve the grant of £1,100. It was also **resolved** that the monies will be paid in the July payment schedule.

Information Update

- 109.26 To receive an update from the Clerk on any actions taken under delegated authority:** None taken
- 110.26 To review outstanding actions:**
- i) **22/0021c: Asset Register – Add photographs:** The Clerk is progressing this and Cllrs Stanley and Butler will take additional photographs. The Clerk will add these to the asset register and present the updated entry to Full Council for approval. **Action: Cllr Stanley / Cllr Butler / Clerk**
 - ii) **24/0066e: Bleed Kits – purchase for each defibrillator location:** It was **resolved** that further to minute reference 24/0066e the Clerk will purchase two bleed kits, one for Great Hampden and one for Little Hampden at a cost of £239 per unit plus VAT. Councillors will obtain permission with the respective building owners. **Action: Councillors and Clerk**
A potential third kit for the Church will be considered at the September meeting, and the Clerk will include this item on the agenda. **Action: Clerk**
 - iii) **003/26: Speed limits Pink Road:** The Clerk has liaised with Buckinghamshire Council. They have advised there is no data available for Pink Road but they have supplied Ordnance Survey Telematic speed data which has been shared with Councillors. Cllr Stanley stated that what has been supplied is useful but unfortunately doesn't cover far enough up the road. Cllr Stanley will mark up a map with the area required and the Clerk will liaise with Buckinghamshire Council to see if they have data for this area. **Action: Cllr Stanley and Clerk**
 - iv) **Supply of bin stickers for residents:** Cllr Stanley will share with Councillors and also bring along to community events. Action closed.
 - v) **Parish Council marketing, look at producing a leaflet & poster:** Cllr Stanley shared a mock-up of a leaflet. It was agreed that Cllr Stanley will obtain a quote for these to be produced. **Action: Cllr Stanley**
Members discussed possible distribution methods including a leaflet drop but no decision was made. As there is no meeting in August it was noted that, depending on the cost arrangements, this may be made under delegated authority. The Council also discussed the placement of noticeboards and wider opportunities to promote the Council and its Councillors to residents.
 - vi) **Add to agenda grant application for funding of repairs to the public footpath which runs through the church grounds between the church and the toilet block:** This was discussed earlier in the meeting. This action is now closed.
- 111.26 To receive an update from Councillors on items not covered elsewhere on this agenda:** None
- 112.26 To receive correspondence received that requires the Council's attention:** None

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113.26 To receive and note the most recent crime report: No crimes to report

Future Agenda Items & Meeting Dates

114.26 To agree any items to be added to the next agenda: Bleed Kit for alongside the church defibrillator.

115.26 To confirm the date and time of the next meeting: As the Parish Council does not meet in August the next meeting will be on Tuesday 8th September 2026 starting at 6pm at the Memorial Hall.

Meeting closed at 6.58pm

Signed Date

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