

**Great and Little Hampden Parish Council**  
**Memorial Hall, Memorial Road Great Hampden HP16 9RF**

**To Members of the Council: You are hereby summoned to attend** a meeting of Great and Little Hampden Parish Council **Monday 28 October 2024 commencing at 6.00 pm.** The meeting will take place at the Memorial Hall.

**To Members of the Public and Press:** You are invited to attend and witness the meeting.

*Nick Baxter*

**Nick Baxter - Clerk to the Council – 22 October 2024**

AGENDA	Proposed Timings	Submitted by	Inputs
<b>1. Formalities</b>			
a) To NOTE any received apologies for absence and DECIDE whether to accept any such apologies	1 Min	All	Verbal
b) To RECORD declarations of interest from Councillors in respect of items on the agenda to be discussed ( <i>In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-pecuniary interests and to consider and grant any dispensation requests</i> )	1 Min	All	Verbal
c) Members of the Public and Press are invited to address the Council	10 Mins	Chair	Verbal
<b>2. Minutes</b>			
a) To CONSIDER and APPROVE the Minutes of the Meeting held on 16 September 2024	1 Min	Clerk	Website
<b>3. Finance</b>			
a) To CONSIDER and APPROVE the financial pack and bank reconciliation	4 Mins	Clerk	Website
b) To CONSIDER and APPROVE the regular monthly payments, payments made since the last meeting and payments to be made	5 Mins	Clerk	Website
c) To CONSIDER and APPROVE the final Little Hampden defibrillator costs	2 Mins	Clerk	Website
d) To CONSIDER and APPROVE a Dropbox alternative	2 Mins	Clerk	Website
<b>4. Planning</b>			
a) To CONSIDER for response any planning applications	8 Mins	Clerk	Prev circ
• 24/07335/FUL- Householder application for construction of single storey detached garage and hardstanding - Yew Tree Cottage Little Hampden Road Little Hampden Buckinghamshire HP16 9PS			
• 24/07338/FUL - Householder application for construction of conservatory/sunroom to the left side of the property - Woodpeckers Little Hampden Road Little Hampden Buckinghamshire HP16 9PS			
b) To RECEIVE an update on any RECEIVED and/or DECIDED planning applications and appeals	2 Mins	Clerk	Prev circ
• 24/06737/FUL - Householder application for construction of single storey rear extension - 3 Old Saw Mill Lane Great Hampden Buckinghamshire HP16 9FA – application refused			
<b>5. Strategy</b>			
a) To CONSIDER and APPROVE the 2025 meeting dates	5 Mins	Clerk	Website
b)			
<b>6. Information update: To receive the following items for information and to CONSIDER items to be added to the next agenda</b>			
a) To RECEIVE an update from the Clerk in respect of the operation of the delegated authority scheme approved at the last meeting	5 Mins	Clerk	Verbal
b) To RECEIVE reports from Councillors on items not covered in this agenda	5 Mins	All	Verbal
c) To RECEIVE an update from the Clerk in respect of items on the Minute Action Tracker	5 Mins	Clerk	To follow
d) To RECEIVE information from the Clerk relating to items of correspondence received since the last meeting that the Clerk feels should be brought to the attention of the Council	5 Mins	Clerk	Verbal
e) To RECEIVE and NOTE the most recent crime report	1 Min	Clerk	Verbal
f) To AGREE any items to be added to the next agenda	1 Min	All	Verbal
<b>7. Next meeting</b>			
a) To AGREE the date of the next meeting (2 December 2024)	1 Mins	All	Verbal
	1 hour 4 Mins		