

Great and Little Hampden Parish Council
Memorial Hall, Memorial Road Great Hampden HP16 9RF

To Members of the Council: You are hereby summoned to attend a meeting of Great and Little Hampden Parish Council **Monday 4 March 2024 commencing at 6.00 pm.** The meeting will take place at the Memorial Hall.

Members of the public wishing to attend in person should read and comply with the notes attached to this notice.

To Members of the Public and Press: You are invited to attend the meeting aforementioned.

Nick Baxter

Nick Baxter - Clerk to the Council – 23 February 2024

AGENDA	Proposed Timings	Submitted by	Inputs
1. Formalities			
a) To NOTE any received apologies for absence and DECIDE whether to accept any such apologies	1 Min	All	Verbal
b) To RECEIVE declarations of interest in items on the agenda (<i>In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-pecuniary interests and to consider and grant any dispensation requests</i>)	1 Min	All	Verbal
c) Members of the Public and Press are invited to address the Council	10 Mins	Chair	Verbal
2. Minutes and matters arising			
a) To APPROVE the Minutes of the Meeting held on 3 January 2024	1 Min	Clerk	Website
b) To DISCUSS matters arising from the Minutes of the Meeting 3 January 2024 that are not covered in the Minute Action Tracker	2 Min	Clerk	Website
c) To REVIEW the Minute Action Tracker and to RECEIVE a report from the Clerk on matters not covered elsewhere in the agenda or Minute Action Tracker	20 Mins	Clerk	To follow
3. Finance			
a) To CONSIDER and APPROVE the financial pack and bank reconciliation	4 Mins	Clerk	Website
b) To CONSIDER and APPROVE the regular monthly payments, payments made since the last meeting and payments to be made	4 Mins	Clerk	Website
c) To CONSIDER responses to the Allotment Tender (Ground works) and agree next steps	10 Mins	Clerk	Website
4. Reports			
a) To RECEIVE a crime report	1 Mins	Clerk	To follow
b) To RECEIVE reports from Councillors (not covered elsewhere)	5 Mins	All	Verbal
c) To RECEIVE a report from the Clerk on items (not covered elsewhere)	5 Mins	Clerk	Verbal
5. Planning			
a) To CONSIDER for response any planning applications since the previous meeting and RATIFY any decisions previously made via email	2 Mins	Clerk	Prev circ
b) To RECEIVE an update on any RECEIVED and/or DECIDED planning applications and appeals <ul style="list-style-type: none"> • 24/05322/CLP - Yew Tree Cottage Little Hampden Road Little Hampden Buckinghamshire HP16 9PS - Grant Certificate • 23/08139/AGD Application for approval of details of siting for construction of a typical modern agricultural building - OS Parcel 9131 Rignall Road Little Hampden Buckinghamshire - Details Approved 	2 Mins	Clerk	Verbal
6. Strategy			
a) Policies <ul style="list-style-type: none"> i. POLICY REVIEW: <ul style="list-style-type: none"> • Asset Register • Model Code of Conduct ii. Annual litter pick – suggested dates 23/24 March 2024 – including consideration of a draft risk assessment iii. Broadband issues Little Hampden – see https://greatandlittlehampdenparishcouncil.gov.uk/wp-content/uploads/2023/12/Clerk-briefing-note-to-Councillors-23_0070-a-broadband-wires-Little-Hampden-with-appendix.pdf 	5 Mins 5 Mins 5 Mins	Clerk Clerk Clerk	Website Website Website
	5 mins	Cllr Butler	Verbal
7. Correspondence			
a) To REVIEW items of correspondence received since the last meeting	2 Mins	Clerk	To follow
8. Urgent items			
a) To NOTE any items to be added to the next agenda.	2 Mins	All	Verbal
9. Next meeting			
a) To AGREE the date of the next meeting (8 April 2024)	2 Mins	All	To follow

1 hour 34 Mins
