Great and Little Hampden Parish Council
Memorial Hall, Memorial Road
Great Hampden HP16 9RF

To Members of the Council: You are hereby summoned to attend a meeting of Great and Little Hampden Parish Council at Great Hampden Memorial Hall on **Monday 3 February 2020 at 6.00pm**.

To Members of the Public and Press: You are invited to attend the meeting aforementioned.

Nick Baxter - Clerk to the Council - 22 January 2020

AGENDA	Proposed Timings	Submitted by	Inputs
1. Formalities			
a) To NOTE apologies for absence	1 Min	All	Verbal
b) To RECEIVE declarations of interest in items on the agenda *(In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-pecuniary interests and to consider and grant any dispensation requests)*	1 Min	All	Verbal
c) Members of the Public and Press are invited to address the Council	10 Mins	Chair	Verbal
d) To RECEIVE and update from Councillor Carroll and Councillor Peart (if present)	10 Mins	Chair	Verbal
2. Minutes and matters arising			
a) To APPROVE the Minutes of the Meeting held on 26 November 2019	1 Min	Clerk	Prev circ
b) To APPROVE the Minutes of the Meeting held on 7 January 2020	1 Min	Clerk	Prev circ
c) To DISCUSS matters arising from the Minutes of the Meeting 26 November 2019	2 Mins	Clerk	Prev circ
d) To DISCUSS matters arising from the Minutes of the Meeting 7 January 2020	2 Mins	Clerk	Prev circ
e) To REVIEW the Minute Action Tracker	15 Mins	Clerk	To follow
3. Finance			
a) To REVIEW and APPROVE the finance report and bank reconciliation	10 Mins	Clerk	To follow
b) To CONSIDER paying the annual data protection fee by direct debit rather than cheque	5 Mins	Clerk	Verbal
c) To CONSIDER and APPROVE the monthly payments to be made	10 Mins	Clerk	To follow
4. Reports			
a) To RECEIVE a crime report	5 Mins	Clerk	To follow
b) To RECEIVE reports from Councillors	5 Mins	All	Verbal
c) To RECEIVE and HS2 update	2 Mins	Clerk	Verbal
d) To RECEIVE a report from the Clerk on matters not covered elsewhere in the agenda	5 Mins	Clerk	Verbal
5. Planning			
a) To CONSIDER for response any planning applications since the previous meeting	5 Mins	Clerk	To follow
b) To RECEIVE an update on any RECEIVED and/or DECIDED planning applications and appeals for the period 19 November 2019 to 25 January 2020	5 Mins	Clerk	To follow
6. Strategy			
a) To CONSIDER the received community infrastructure levy	15 Mins	All	Verbal
7. Correspondence			
a) To REVIEW items of correspondence received since the last meeting.	2 Mins	Clerk	Verbal
8. Urgent items			
a) To DISCUSS urgent items not covered elsewhere in the agenda	2 Mins	All	Verbal
9. Next meeting			
a) To RECEIVE any items for the next meeting.	2 Mins	All	Verbal
b) To AGREE the date of the next meeting as Tuesday 3 March 2020	1 Min	All	Verbal
	1 hr 57 Mins		