

**Great and Little Hampden Parish Council**  
**Memorial Hall, Memorial Road Great Hampden HP16 9RF**

**To Members of the Council: You are hereby summoned to attend** a meeting of Great and Little Hampden Parish Council **Tuesday 3 January 2023 commencing at 6.00 pm.** The meeting will take place at the Memorial Hall.

Members of the public wishing to attend in person should read and comply with the notes attached to this notice.

**To Members of the Public and Press:** You are invited to attend the meeting aforementioned.

*Nick Baxter*

**Nick Baxter - Clerk to the Council – 29 December 2022**

<b>AGENDA</b>	<b>Proposed Timings</b>	<b>Submitted by</b>	<b>Inputs</b>
<b>1. Formalities</b>			
a) To NOTE any received apologies for absence and DECIDE whether to accept any such apologies	1 Min	All	Verbal
b) To RECEIVE declarations of interest in items on the agenda ( <i>In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-pecuniary interests and to consider and grant any dispensation requests</i> )	1 Min	All	Verbal
c) Members of the Public and Press are invited to address the Council	10 Mins	Chair	Verbal
<b>2. Minutes and matters arising</b>			
a) To APPROVE the Minutes of the Meeting held on 22 November 2022	1 Min	Clerk	Prev circ
b) To DISCUSS matters arising from the Minutes of the Meeting 22 November 2022 that are not covered in the Minute Action Tracker	2 Min	Clerk	Prev circ
c) To REVIEW the Minute Action Tracker and to RECEIVE a report from the Clerk on matters not covered elsewhere in the agenda or Minute Action Tracker	10 Mins	Clerk	To follow
<b>3. Finance</b>			
a) To CONSIDER and APPROVE the financial pack and bank reconciliation	4 Mins	Clerk	To follow
b) To CONSIDER and APPROVE the regular monthly payments, payments made since the last meeting and payments to be made	4 Mins	Clerk	To follow
c) To CONFIRM November meeting decision in respect of the 2023/2024 precept (Draft minutes from November 2022 meeting = <a href="http://bit.ly/3Q1bZvV">bit.ly/3Q1bZvV</a> )	2 Mins	Clerk	See draft mins
<b>4. Reports</b>			
a) To RECEIVE a crime report	5 Mins	Clerk	To follow
b) To RECEIVE reports from Councillors (not covered elsewhere)	2 Mins	All	Verbal
c) To RECEIVE a report from the Clerk on items (not covered elsewhere)	2 Mins	Clerk	Verbal
<b>5. Planning</b>			
a) To CONSIDER for response any planning applications since the previous meeting and RATIFY any decisions previously made via email	2 Mins	Clerk	Prev circ
b) To RECEIVE an update on any RECEIVED and/or DECIDED planning applications and appeals	2 Mins	Clerk	Verbal
c) To NOTE the requirement to respond to the Buckinghamshire Council – Local Plan for Buckinghamshire Evidence Base – Settlement Review by 28 February 2023	2 Mins	Clerk	Prev circ 20 Dec 2022
<b>6. Strategy</b>			
a) Policies	4 Mins	All	To follow
i. To CONSIDER and APPROVE the updated Risk Register			
<b>7. Correspondence</b>			
a) To REVIEW items of correspondence received since the last meeting.	1 Mins	Clerk	To follow
<b>8. Urgent items</b>			
a) To NOTE any items to be added to the next agenda.	2 Mins	All	Verbal
<b>9. Next meeting</b>			
a) To AGREE the date of the next meeting (7 March 2023)	2 Mins	All	To follow

1 hr 6 Mins
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